



POSITION ANNOUNCEMENT
DIRECTOR OF COMMUNITY PARTNERSHIPS & SPECIAL PROJECTS

The Organization: The Georgia Historical Society (GHS) is the premier independent statewide institution responsible for collecting, examining, and teaching Georgia history. GHS houses the oldest and most distinguished collection of materials related exclusively to Georgia history in the nation. To learn more, go to www.georgiahistory.com.

Summary: An educational and research institution, GHS is committed to teaching the full story of America's past while holding firmly to the belief that an unflinching examination of our nation's failures, as well as our successes, is crucial to maintaining our democratic republic and encourages us to live up to our ideals and aspirations. GHS is seeking an outgoing, organized, and politically savvy individual to join our team as Director of Community Partnerships & Special Projects to oversee an initiative focused on examining the history of race and inequality in America. The ideal candidate will focus on engaging diverse community and business leaders in the exploration of our collective history while delving into difficult, but necessary, conversations that move us toward a more equitable society.

The Director of Community Partnerships & Special Projects will have a passion for building bridges between the academy and the public, leveraging their deep knowledge of American history to create opportunities for cooperative learning and civil discourse among diverse audiences. The person in this role will lead efforts to effectively engage Georgia citizens in community conversations intended to inform development of new programming and resources to help business leaders, teachers, and the broader community better understand how our nation's past has influenced present-day policies and social movements. By equipping Georgia's leaders with historical knowledge, they will be better able to evaluate and develop policies and practices that are just, inclusive, and equitable.

Responsibilities include (Incumbent may perform other duties as assigned):

- Work as part of a collaborative team, leading development and implementation of plans to engage corporate, non-profit, and civic leaders, community groups, teachers, and the general public to help inform new programming and resource development.
- Develop and deliver curricular and training resources for new strategic initiatives, including in-person and virtual training modules.
- Develop and manage the implementation of program evaluation tools, analyzing and interpreting data to strengthen community engagement programs and initiatives.
- Develop and strengthen relationships with external partners to enhance GHS programs and collecting initiatives.
- Represent the organization in local, statewide, and national media as well as with donors, board members, volunteers, and the general public.

- Assist in the development of grant applications and support implementation, compliance, and programmatic reporting of funded programs.
- Supervise, monitor, and appraise assigned personnel.

Knowledge, skills, and abilities:

- Experience developing and facilitating trainings for diverse audiences, with a preference for experience developing trainings at the executive and chief executive levels.
- Experience in project leadership and the development, implementation, and monitoring of community engagement programs and initiatives.
- Capacity to think strategically about building and sustaining relationships with organizational partners and community members.
- Highly comfortable working with and among people from diverse socioeconomic and political backgrounds.
- Experience building partnerships with businesses, non-profit organizations, community groups, and other external partners.
- Excellent organizational skills with strong customer-service orientation.
- Ability to speak publicly and represent GHS in community and professional settings.
- Excellent written communication skills, including experience developing position papers and briefing documents.
- Experience working with government or leadership committees preferred.

Education: Master's Degree from an accredited university in a related field, such as History, Political Science, Public Affairs, Sociology, Law, or Business.

Required experience: Minimum of six years in community engagement, public affairs, program development, or related experience.

To Apply

Please send cover letter including resume and relevant writing sample (of no more than three pages) to:

Director of Community Partnerships & Special Projects
Georgia Historical Society
104 West Gaston Street
Savannah, GA 31401
Fax: 912.651.2831
Email: jobs@georgiahistory.com

No phone calls please